



**KONDEX CORPORATION  
POSITION DESCRIPTION**

**POSITION TITLE: Maintenance Technician I**

**DATE: June 7, 2022**

**SHIFT: 1<sup>st</sup> shift, Monday-Friday 6:00 am to 2:30 pm**

**REPORTS TO: Team Leader**

**POSITION PURPOSE/MISSION:** Under the direction of the Tech Services Team Leader, the Maintenance Technician I will perform general maintenance work to maintain structures, electrical systems, machines, heating systems, plumbing, etc. Work requires a general knowledge of various trade fundamentals. Repair and replace parts on such mechanical equipment as hydraulic and pneumatic presses, drills, induction heat treating equipment, various assembly equipment, automation systems and robotic systems.

**ESSENTIAL DUTIES and RESPONSIBILITIES:**

1. Perform mechanical, electrical, and hydraulic repairs on machinery and equipment
2. Troubleshoot and analyze causes of machinery failure
3. Work with Computerized Maintenance Management Software (CMMS)
4. Perform preventive maintenance on machinery & equipment
5. Use appropriate hand tools, diagnostic tools, gauges, lifting mechanisms, rigging equipment, as necessary to perform job
6. Operate CNC & manual milling machines, lathes, & drill presses to fabricate parts
7. Perform non-structural welding as part of repair and fabrication
8. Perform maintenance duties while utilizing proper LOTO procedures and ARC Flash regulations
9. Perform work safely while wearing required PPE at all times
10. Work with vendors and purchasing department to order parts
11. Participates in educational seminars

**QUALIFICATION REQUIREMENTS:**

Minimum Technical Qualifications:

- Five or more years of electrical and mechanical experience
- High School Diploma or equivalent
- Understanding of PLC controllers to diagnose equipment
- Prior blueprint reading experience
- Experience using various computer programs and able to learn new programs

Preferred Technical Qualifications:

- Journeyman card holder
- Prior experience performing maintenance on heat treat equipment

Highly Desired Behavioral Competencies:

- Organizing & Planning
- Active Communications
- Team Player
- Initiative
- Adaptability
- Problem Solving & Decision Making
- Technical Expertise

**POSITION CHALLENGES:**

- Managing and prioritizing multiple demands

**ORGANIZATIONAL RELATIONSHIPS:**

- Tech Services Team, Manufacturing associates, Vendors/Suppliers/Contractors

**CULTURE:** Believes and practices Kondex Values & Beliefs

Key Values:

1. Honesty and Integrity
2. Trust
3. Humility
4. Ethical
5. Safety and Wellness

Key Beliefs:

1. Common Direction
2. Personal Involvement
3. Open Communications
4. Personal Development
5. Respect and Compassion
6. Recognition

Kondex is an Equal Employment Opportunity Employer